

MINUTES
FINANCE/AUDIT COMMITTEE
UNIVERSITY OF SOUTHERN INDIANA
BOARD OF TRUSTEES

July 13, 2017

The Finance/Audit Committee of the University of Southern Indiana Board of Trustees met on Thursday, July 13, 2017, in the Griffin Center on the University campus. In attendance were Chair W. Harold Calloway and Trustees John M. Dunn and Ted C. Ziemer, Jr. Trustee Ellis S. Redd was absent. Others in attendance were President Linda L. M. Bennett; Vice President for Finance and Administration Steven J. Bridges '89 M'95; Vice President for Government and University Relations Cynthia S. Brinker; and Vice President for Development David A. Bower.

Committee Chair Calloway called the meeting to order at 12:31 p.m.

1. APPROVAL OF RECOMMENDATION OF MISCELLANEOUS FEES FOR 2017-2018

Mr. Calloway called on Vice President Bridges to review the proposed miscellaneous fees for 2017-2018 listed in Attachment A. Mr. Bridges reported that miscellaneous, non-mandatory fees are paid by some, but not all, students based on the program, course, or activity they undertake. He noted that eight fees were changed for 2017-2018. Two fees from the 2016-2017 list were removed and four distance education fees were consolidated into two fees. Vice President Bridges discussed three new program fees assessed for high-demand, high-cost programs including, Computer Science, Health Informatics, and Social Work. He advised that the Bachelor of Science in Nursing Program Fee was changed from \$500 per semester for three semesters to \$40 per credit hour, assessed on specific courses. In closing, he reported that the following existing fees were increased: Housing Living Learning Community Fee, Special Course Fee, and Transportation Fee.

On a motion by Mr. Ziemer, seconded by Mr. Dunn, a recommendation to the Board of Trustees to approve the Miscellaneous Fees for 2017-2018 in Attachment A was approved.

2. APPROVAL OF RESOLUTION FOR DEACCESSION OF ITEM FROM THE ARTIFACT COLLECTION OF HISTORIC NEW HARMONY

Mr. Calloway called on Vice President Bridges who reported that an item from the artifact collection of Historic New Harmony has been deemed to be no longer appropriate as part of the collection. He noted that according to the policy and standards of the American Association of Museums, trustees of museum organizations are required to approve the removal of items from the museum collection.

On a motion by Mr. Dunn, seconded by Mr. Ziemer, the following resolution was approved.

WHEREAS, the University of Southern Indiana Board of Trustees wishes to comply with the standards set by the American Association of Museums in regard to the removal of items from the artifact collection of Historic New Harmony; and

WHEREAS, the University of Southern Indiana Board of Trustees, on November 10, 2003, authorized the Finance/Audit Committee to act on behalf of the Board of Trustees regarding future deaccession of items from the collection; and

WHEREAS, the item listed in Attachment B has been deemed inappropriate for the collection, and has been approved for deaccessioning by the Collections Review Committee of Historic New Harmony; and

WHEREAS, the item will be deaccessioned subject to witnessed destruction, justified when no other means of disposal is suitable.

NOW THEREFORE BE IT RESOLVED, that the Finance/Audit Committee of the University Southern Indiana approves the deaccessioning of the item listed in Attachment B.

On a motion by Mr. Dunn, seconded by Mr. Ziemer, the Resolution for Deaccession of Item from the Artifact Collection of Historic New Harmony in Attachment B was approved.

3. CHANGE ORDERS APPROVED BY VICE PRESIDENT FOR FINANCE AND ADMINISTRATION

Mr. Calloway called on Vice President Bridges, who reviewed the construction change orders in Attachment C.

There being no further business, the meeting was adjourned at 12:43 p.m.

MISCELLANEOUS FEES FOR 2017-2018

1. Laboratory and Miscellaneous Fees

<u>Fee Name</u>	<u>2016-2017 Fee</u>	<u>2017-2018 Fee</u>	<u>Effective Date</u>	<u>Last Changed</u>
Application Fee	40.00	40.00	08/21/17	08/20/12
Assessment Fee	125.00	125.00	08/21/17	08/24/15
Audit Fee (plus applicable lab fee)	50.00	50.00	08/21/17	08/22/16
Computer Science Program Fee*		75.00	08/21/17	
Counseling Service Fee	25.00	25.00	08/21/17	08/25/14
Departmental Exams Fee	25.00	25.00	08/21/17	08/22/16
Distance Education Non-Resident Delivery Fee*	30.00	30.00	08/21/17	08/24/15
Distance Education Online Learning Fee	10.00	50.00	08/21/17	08/30/99
Engineering Undergraduate Program Fee*	75.00	75.00	08/21/17	08/24/15
Enrollment Fee	150.00	150.00	08/21/17	08/22/16
Health Informatics Program Fee*		50.00	08/21/17	
Health Professions Insurance	20.00	20.00	08/21/17	08/20/12
Housing Living Learning Community Fee	10.00	15.00	08/21/17	08/20/12
Housing Student Activity Fee	25.00	25.00	08/21/17	08/20/12
International Student Fee	150.00	150.00	08/21/17	08/25/14
Laboratory Fee (College of Science and Engineering)	75.00	75.00	08/21/17	08/24/15
Laboratory Fee (all other colleges)	50.00	50.00	08/21/17	08/20/12
Late Registration Fee Week 1	50.00	50.00	08/21/17	08/22/16
Late Registration Fee Beginning Week 2	150.00	150.00	08/21/17	08/22/16
Matriculation Fee (all new and transfer students)	175.00	175.00	08/21/17	08/22/16
Nursing DNP Program Fee*	150.00	150.00	08/21/17	07/01/14
Nursing Program Fee (BSN)* Change in assessment method	500.00	40.00	08/21/17	07/01/14
Nursing Program Fee (MSN)*	100.00	100.00	08/21/17	07/01/14
Occupational Therapy Clinical Fee	75.00	75.00	08/21/17	08/20/12
Occupational Therapy Program Fee (MSOT)*	100.00	100.00	08/21/17	07/01/14
Payment Plan Fee	35.00	35.00	08/21/17	08/22/16
Payment Plan Late Fee	25.00	25.00	08/21/17	08/30/99
Respiratory Therapy Advanced Life Support Fee	100.00	100.00	08/21/17	09/02/97
Social Work Program Fee*		50.00	08/21/17	
Special Course Fee (varies by course; maximum amount)	300.00	350.00	08/21/17	08/07/01
Student Activity Fee	100.00	100.00	08/21/17	08/22/16
Study Abroad Fee	300.00	300.00	08/21/17	08/22/16
Transcript Fee	50.00	50.00	08/21/17	08/22/16
Transportation Fee:				
8 or more credit hours per semester	125.00	130.00	08/21/17	08/22/16
>3 and <8 credit hours per semester	100.00	104.00	08/21/17	08/22/16
3 or fewer credit hours	75.00	78.00	08/22/17	08/22/16

*per credit hour

Item presented to the Board of Trustees Finance/Audit Committee for approval to deaccession from the artifact collection of Historic New Harmony:

<u>Accession #</u>	<u>Item Description</u>
87.02	Barn Loom

**Summary of Construction Change Orders
Authorized by the Vice President for Finance and Administration**

HEALTH PROFESSIONS PHASE I

Empire Contractors Inc.

CO-001	Electrical and Mechanical Modifications	\$ 16,190
CO-002	Renovations in stairwells to meet code	\$ 19,781

ARENA AND KINESIOLOGY RENOVATION

Deig Brothers

CO-001	Relocation of Existing Utilities	\$ 7,174
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